

**GOVT. OF N.C.T. OF DELHI**  
**DISTRICT MAGISTRATE (WEST)**  
**OFFICE OF THE DISTRICT URBAN DEVELOPMENT AGENCY, DISTRICT (WEST)**  
**OLD MIDDLE SCHOOL COMPLEX, RAMPURA, DELHI-110035.**

Dated: 14-03-16

F. No. 2(57)/DM(W)/DUDA/Mohalla Sabha/2015-16/9-17/1017

**Sanction Order**

Vide F. No. 36(74) Coornd/Div Comm/2015/7115 dtd 11.03.2016 from Deputy Commissioner (HQ),. Wherein 50% of the estimated cost can be released to the all executing agencies.

The Expenditure Sanction of the Deputy Commissioner (West)/HOD, being the competent authority as Chairperson, DUDA (West) is hereby conveyed for incurring an expenditure for the additional 25% i.e. Rs. 5,79,500/- (Rupees Five Lac Seventy Nine Thousand Five Hundred Only) of the total estimate cost of Rs. 23,18,000/- (Rupees Twenty Three Lac Eighteen Thousand Only) is released for under mentioned work in Assembly Constituency-29, Tilak Nagar for the year 2015-16 during 6<sup>th</sup> Vidhan Sabha:-

Sl. No.	Project ID	Name of work	Name of executive agency	Amount of A/A & E/S sanctioned (in Rs)	Amount to Released (in Rs.)
1	89/38	F. No. 2(57)/DM(W)/DUDA/Mohalla Sabha/2016-16/321-327 Construction of Library in Park at Vikaspuri in Tilak Nagar Assembly Constituency.	I&FC	23,18,000	5,79,500
		Total		23,18,000	5,79,500

The expenditure will be debited to DUDA-West(Mohalla Sabha), A/c under Major Head "2053", Minor Head- "800" Sub- Head /Detailed Head/Object Head- 0071-00-35 under Demand no. 10, (Revenue Section)(Plan), during the financial year 2015-16.

**The Release of funds shall be subject to the following conditions: -**

1. Due prudence and frugality shall be exercised by the Executive Agency while incurring expenditure out of GIA and no wasteful expenditure, whatsoever, shall be incurred in any manner.
2. Expenditure out of GIA shall be incurred only for meeting expenses relating to creation of capital assets & execution of work of capital nature on which is necessary and is in public interest. Further, expenditure shall be incurred only on those projects execution of which is necessary and is in public interest.
3. The Executive Agency shall maintain separate register for the grant, being released as per GFR.
4. The Executive Agency shall furnish a certificate to the effect that it has not been sanctioned Grant-in aid for the same purpose by the Department of Central Government or by any other Government sources.
5. The Executive Agency shall exercise possible economy in its working in respect of utilization of money out of the grant-in-aid released by the Government.
6. The Executive Agency shall not utilize the amount of the sanction for the purpose for which any plan scheme already exist in other department of the Govt. of NCT of Delhi/Govt. of India.


14/3/16



Register of expenditure maintained by the Executive Agency shall be available for scrutiny by auditor or any other person authorized in this behalf by the Govt. of NCT of Delhi.  
Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to the Executive Agency by DUDA, District West, Government of NCT of Delhi.

The Executive Agency shall forward to Accounts Branch, DUDA (West) a certificate issued by the Internal Audit wing of the Agency alongwith audited statement of accounts and utilization certificate and other required documents as per the provisions of GFR immediately after close the Financial Year.

10. The Executive Agency shall carry out periodical appraisal of the performance of the sanctioned work for ascertaining as to whether the targets/ goals assigned to them are being achieved or not and as to whether the GIA should be continued or not.
11. The Executive Agency shall refund the grant of the DUDA (W) in case the DUDA (W) is satisfied that the Executive Agency has not maintained requisite efficiency and has not utilized the grant-in-aid for the purpose for which it is sanctioned.
12. The Executive Agency shall submit a Certificate duly signed by Executive Head to DUDA (W) while submitting the proposal for release of 1<sup>st</sup> installment of Grant-in-aid (General) during the Financial Year 2016-17 or immediately on close of the Financial Year 2015-16 whichever is earlier.
13. The procedure as prescribed in GFR-2005 and the OMs/Circulars issued by Finance Department, GNCTD/CVC is duly followed while procuring goods/services and the norms/ procedure as laid down in CPWD manual/GFR 2005 shall be observed/followed while executing projects/work contracts/incurred expenditure.
14. The Executive Agency shall follow the adequate control mechanism/checks for prevention & deletion of errors and financial irregularities in the working/ functioning of the Executive Agency for avoiding wasteful expenditure & loss of money.
15. The Executive Agency will ensure that the mechanism/ checks are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
16. The DUDA (W) reserves the right to nominate its representative in the Executive Agency if the GIA released is more than 50% of its annual recurring expenditure.
17. The Executive Agency shall require to submit a Performance-cum-Achievement Report within two months after close of the Financial Year.
18. The Head of the Executive Agency will be responsible for strict observance of codal formalities as the GFR, the conditions of grant and the directions/advise of the Govt. of NCT of Delhi while utilizing the grant.
19. Expenditure out of GIA shall be incurred only on projects/works as assigned of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects/items, the execution of which is necessary and is in public interest.
20. The Executive Agency will consult the accounts functionaries of their department in the matter of goods/services and execution of projects/schemes.
21. The Executive Agency shall make concrete efforts to be self sustained in meeting out all recurring expenses on its own, while GNCTD would continue to fund the non-recurring expenses. Accordingly, the Executive Agency shall review its internal resources, research project and other income, etc. and prune avoidable expenses.
22. The Executive Agency and Administrative Department will ensure the observance of procedure and fulfillment of conditions as laid down in Government Order No. F.12/3/2010-AC/dsfa/dsIII/914-921 dated 18.07.2011 issued by F.D.

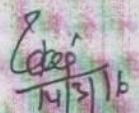
  
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Accounts of the Executive Agency shall be under the audit jurisdiction of AG(Audit) and  
Directorate of Audit, GNCTD.

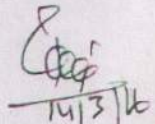
- Executive Agency shall get its accounts audited immediately on close of the financial year and  
make the audit report available to this department.
- The Executive Agency will ensure that expenditure proposed to be incurred in C.F.Y. under various  
Heads and audit report of ELFA/AGCR relating to previous year are placed in file while submitting  
the proposal in FD for release of next installment of GIA.
26. The Assistant Engineer (DUDA) will visit the site where the work is to be carried out before starting  
the work and after completions the work by the contractor, for satisfactory completion of work.
27. Further 2<sup>nd</sup> installment of 30% be released after 50% of work progress and last installment of 20%  
be released after completion of work and submission of U.C.
28. The executive agency shall ensure that the work shall be started after receiving of NOC from the land  
owning agency.

This sanction is issued on prior approval of competent authority.

  
(RAJESH BHARDWAJ)  
SDM (DUDA WEST)  
DISTRICT WEST, DELHI

Copy to:-

1. The Hon'ble MLA Sh. Jarnail Singh, AC-29, DJB Pump House, Shivaji Marg, Near Axis Bank,  
Main Market, Tilak Nagar, New Delhi-110018.
2. The Executive Engineer (CD-XII), Irrigation and Flood Control Department, Basaidarapur  
Office Complex, Opposite E.S.I. Hospital, New Delhi.
3. The Deputy Director, Planning Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P.  
Estate, New Delhi.
4. The Sr. Account Officer, O/o the DM (West), Old Middle School Complex, Rampura, Delhi-35.
5. The Senior Audit Officer, State Receipt Audit (HQ) O/o AG(A), AGCR Building 4<sup>th</sup> floor, I.P.  
Estate, New Delhi.
7. The Account Officer, Internal Audit Department, Delhi Secretariat, I.P. Estate, New Delhi.
8. Guard file.

  
(RAJESH BHARDWAJ)  
SDM (DUDA WEST)  
DISTRICT WEST, DELHI