

24

**GOVT. OF N.C.T. OF DELHI**  
**DISTRICT MAGISTRATE (WEST)**  
**OFFICE OF THE DISTRICT URBAN DEVELOPMENT AGENCY, DISTRICT (WEST)**  
**OLD MIDDLE SCHOOL COMPLEX, RAMPURA, DELHI-110035.**

F. No.2(55)/DM(W)/DUDA/Mohalla Sabha/2015-16/285-292

Dated: 05-3-16

**Sanction Order**

The Administrative Approval & E/S of the Deputy Commissioner (West)/HOD. being the competent authority as Chairperson, DUDA (West) is hereby conveyed for incurring an expenditure amounting to the total estimate cost of Rs. 11,12,000 (Rupees Eleven Lacs Twelve Thousand only) and to release Rs. 2,78,000/- (Rupees Two Lac Seventy Eight Thousand only) as detailed below in favour of EE (I&FC) which is 25% of estimate of under mentioned work in Assembly Constituency-29, Tilak Nagar for the year 2015-16 during 6<sup>th</sup> Vidhan Sabha:-

| S. No. | Project ID | Name of work   | Name of executive agency | Amount of A/A & E/S (in Rupees) | Amount Released 25% (in Rupees) |
|--------|------------|--|--------------------------|---------------------------------|---------------------------------|
| 1.     | 89/46      | Providing & fixing ABS body speed breakers at various locations in Ganesh Nagar in Tilak Nagar Assembly Constituency-29 District West. | I&FC                     | 11,12,000                       | 2,78,000                        |
|        |            |  | <b>Total</b>             | <b>11,12,000</b>                | <b>2,78,000</b>                 |

The expenditure will be debited to DUDA-West(Mohalla Sabha). A/c under Major Head "2053", Minor Head- "800" Sub- Head /Detailed Head/Object Head- 0071-00-35 under Demand no. 10. (Revenue Section)(Plan), during the financial year 2015-16.

**The Release of funds is subject to the following conditions: -**

1. Due prudence and frugality shall be exercised by the Executive Agency while incurring expenditure out of GIA and no wasteful expenditure, whatsoever, shall be incurred in any manner.
2. Expenditure out of GIA shall be incurred only for meeting expenses relating to creation of capital assets & execution of work of capital nature on which is necessary and is in public interest. Further, expenditure shall be incurred only on those projects execution of which is necessary and is in public interest.
3. The Executive Agency shall maintain separate register for the grant, being released as per GFR.
4. The Executive Agency shall furnish a certificate to the effect that it has not been sanctioned Grant-in-aid for the same purpose by the Department of Central Government or by any other Government sources.
5. The Executive Agency shall exercise possible economy in its working in respect of utilization of money out of the grant-in-aid released by the Government.

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63

Executive Agency shall not utilize the amount of the sanction for the purpose already exist in other department of the Govt. of NCT of Delhi Govt. of NCT of Delhi. Register of expenditure maintained by the Executive Agency shall be maintained by the auditor or any other person authorized in this behalf by the Govt. of NCT of Delhi. Expenditure will be incurred only for the purpose for which GIA has been sanctioned. Targets, which have been assigned to the Executive Agency by DUDA, District West, NCT of Delhi.

11. The Executive Agency shall forward to Accounts Branch, DUDA (West) a certificate issued by the Internal Audit wing of the Agency alongwith audited statement of accounts and utilization certificate and other required documents as per the provisions of GFR immediately after close the Financial Year.
12. The Executive Agency shall carry out periodical appraisal of the performance of the sanctioned work for ascertaining as to whether the targets/ goals assigned to them are being achieved or-not and as to whether the GIA should be continued or not.
13. The Executive Agency shall refund the grant of the DUDA (W) in case the DUDA (W) is satisfied that the Executive Agency has not maintained requisite efficiency and has not utilized the grant-in-aid for the purpose for which it is sanctioned.
14. The Executive Agency shall submit a Certificate duly signed by Executive Head to DUDA (W) while submitting the proposal for release of 1<sup>st</sup> installment of Grant-in-aid (General) during the Financial Year 2016-17 or immediately on close of the Financial Year 2015-16 whichever is earlier.
15. The procedure as prescribed in GFR-2005 and the OMs/Circulars issued by Finance Department, GNCTD/CVC is duly followed while procuring goods/services and the norms/ procedure as laid down in CPWD manual/GFR 2005 shall be observed/followed while executing projects/work contracts/incurred expenditure.
16. The Executive Agency shall follow the adequate control mechanism/checks for prevention & deletion of errors and financial irregularities in the working/ functioning of the Executive Agency for avoiding wasteful expenditure & loss of money.
17. The Executive Agency will ensure that the mechanism/ checks are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
18. The DUDA(W) reserves the right to nominate its representative in the Executive Agency if the GIA released is more than 25% of its annual recurring expenditure.
19. The Executive Agency shall require to submit a Performance-cum-Achievement Report within two months after close of the Financial Year.
20. The Head of the Executive Agency will be responsible for strict observance of codal formalities as the GFR, the conditions of grant and the directions/advice of the Govt. of NCT of Delhi while utilizing the grant.
21. Expenditure out of GIA shall be incurred only on projects/works as assigned of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects/items, the execution of which is necessary and is in public interest.
22. The Executive Agency will consult the accounts functionaries of their department in the matter of goods/services and execution of projects/schemes.
23. The Executive Agency shall make concrete efforts to be self sustained in meeting out all recurring expenses on its own, while GNCTD would continue to fund the non-recurring expenses. Accordingly, the Executive Agency shall review its internal resources, research project and other income, etc. and prune avoidable expenses.


*E. Singh*



The Executive Agency and Administrative Department will ensure the observance of procedure and fulfillment of conditions as laid down in Government Order No. F.12/3/2010-AC/dsfa/dsIII/914-921 dated 18.07.2011 issued by F.D.

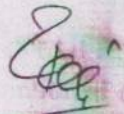
23. The accounts of the Executive Agency shall be under the audit jurisdiction of AG(Audit) and Directorate of Audit, GNCTD.
24. The Executive Agency shall get its accounts audited immediately on close of the financial year and make the audit report available to this department.
25. The Executive Agency will ensure that expenditure proposed to be incurred in C.F.Y. under various Heads and audit report of ELFA/AGCR relating to previous year are placed in file while submitting the proposal in FD for release of next installment of GIA.
26. The 2<sup>nd</sup> installment of GIA in CFY 2015-16 to the Executive Agency shall be released on the basis of the total amount of the Sanctioned Projects and the status of work awarded thereon, on this information is provided by the Executive Agency along with status on tender of the proposed works/projects.
27. The executive agency shall ensure that the work shall be started after receiving of NOC from the land owning agency.

This sanction is issued on prior approval of competent authority.

  
(RAJESH BHARDWAJ)  
SDM (DUDA)

Copy to:-

1. PA to DM(West), Chairperson, DUDA (West).
2. PA to ADM(West), Project Director DUDA (West).
3. The Hon'ble MLA Sh. Jarnail Singh, AC-29, DJB Pump House, Shivaji Marg, Near Axis Bank, Main Market, Tilak Nagar, New Delhi-110018.
4. The Executive Engineer (CD-XII), Irrigation and Flood Control Department, Basaidarapur Office Complex, Opposite E.S.I. Hospital, New Delhi.
5. The Sr. Account Officer, O/o the DM (West), Old Middle School Complex, Rampura, Delhi-35, for issue of cheque.
6. The Senior Audit Officer, State Receipt Audit (HQ) O/o AG(A), AGCR Building 4<sup>th</sup> floor, I.P. Estate, New Delhi.
7. The Account Officer, Internal Audit Department, Delhi Secretariat, I.P. Estate, New Delhi.
8. Guard file.

  
(RAJESH BHARDWAJ)  
SDM (DUDA)