



**GOVT. OF N.C.T. OF DELHI**  
**OFFICE OF THE DISTRICT ELECTION OFFICER (WEST)**  
**PLOT NO.3 SHIVAJI PLACE, RAJA GARDEN, DELHI-110027**

F.No.18(391)/DEO(W)/2019/ 576-578

Dated 21/06/2023

**NOTICE INVITING QUOTATIONS**

**Name of Work:-** procurement of any client software (freeware) like WinSCP, FileZilla etc. and setup (in secure environment) SFTP Software as Software in district for secure communication between voter centre and district for printing of secured EPIC in District-West.

Sealed item Rate Quotations are hereby invited for the following work in O/o DEO, District West, Delhi. The intending bidders may submit their quotation on or before 05/07/2023 upto 3:00 PM in **Office of the SDM (Election), District West, 5<sup>th</sup> Floor, Shivaji Place, Raja Garden, Delhi-110027**. Quotations shall be opened in the presence of intending bidders who wish to present at 3:30 PM on same day i.e. 05/7/2023. The Schedule of the work & quantity is as below:-

S. No	Name of Work	Qty.	Rate (Quoted figure words)	in &	Total Amount (IN RS.) excluding taxes
1.	<b>SFTP Software as Software:-</b> 1. SSH File Transfer Protocol (SFTP) 2. Platform : Windows 3. TLS 1.3 support for FTPS & HTTPS file transfers 4. SFTP Cipher, MAC & KEX control 5. Supports Elliptic-curve Diffie-Hellman (ECDH) 6. Key Exchanges (KEXs) 7. SFTP password and/or public key authentication 8. IP Access Manager to Blacklist and/or Whitelist IP addresses	One			

**Terms & Conditions:-**

1. The vendor/service provider, and truly and faithfully carry on the said job as is done by the service/business are in proper manner for the same.
2. One Engineer shall be available to attend the complaints as and when called for.
3. All the calls shall be attended within 12 hours of lodging at the complaint customer care number to be provided by the vendor.
4. The Software downtime should not exceed 24 hours from the time at which the complaints was made, if the downtime is more than 24 hours. The vendor/service provider will provide the stand by Software. In case the Software is not repaired or an alternative Software not supplied within the period of 48 hours from the time of failure report then the department may choose to get the same repaired by or replaced from any other agency and the cost and expenditure incurred therein shall be recoverable from the vendor/service provider.
5. SFTP Software as Software Charges include installation & configuration.
6. Warranty of the software will be lifetime.

7. The contractor shall deposit Bid Security (EMD) Physically in **Office of the SDM (Election), District West, 5<sup>th</sup> Floor, Shivaji Place, Raja Garden, Delhi-110027** an amount of Rs.15000/- (Rs. Fifteen Thousand Only) in the form of Account Payee DD, Fixed Deposit Receipt from a nationalised bank, or Bank Guarantee from a nationalized bank in favour of DDO o/o DEO (West), GNCTD before the last date & time of submission of quotation. The Bid Security will be forfeited in the following conditions:-
- (a) If at any stage, any of the information/declaration given by the bidder is found false.
  - (b) If a bidder withdraws his bid during the period of bid validity specified in the terms and conditions of tender.
  - (c) In case of any lapse/default in honouring of the terms and conditions at any stage after submitting the quotation.
  - (d) In case of final selection of bidder, if he fails to enter into the contract or fails to furnish Performance Security in accordance with the terms and conditions of the NIQ.
8. The validity of Quotation will be 90 days from the date of opening of tender as stated above.
9. Quotation of firms imposing their own terms & conditions shall be treated as rejected straightway.
10. Incomplete quotations and late quotations are liable to be rejected.
11. The prices quoted must be firm and not subject to fluctuation and must include packing, forwarding and all other charges excluding GST/Taxes.
12. The rates should be quoted in words and figures. **In case rates quoted in figure and words differ, the rates quoted in words shall be taken as final.**
13. The department shall have every right to cancel the contract at any time during the period of the contract or during the tender process without assigning any reason.
14. The contractor whose quotation is accepted shall have to execute an agreement of a non-judicial stamp paper of appropriate value within 15 days from the date of receipt of letter of acceptance alongwith Performance Guarantee @10% of the work contract.
15. Quotations should be furnished only on the quotation format prescribed by the department otherwise these are liable to be rejected
16. Bidder shall be an Indian Company / firm/authorised dealer/service centre/channel partner of the manufacturer co. engaged in SFTP Software work for last three years in Delhi and having its office in Delhi (Attested copy of proof may be enclosed).
17. The vendor must have experience of the similar work in any of the Delhi Government Department/Central Govt./Autonomous Body has office in Delhi.
18. The Vendor must have Service Tax, GST/TIN numbers & PAN of Income Tax.
19. The above machines will be serviced periodically so that preventive action is taken for any possibility of malfunctioning/non-functioning of the same.
20. If the firm is not able to rectify the fault within a period of 3 days from the date of booking the complaint, it would be open to department to have the fault rectified through any other source at the risk and cost of the contractor firm.
21. The firm will be responsible for smooth and satisfactory working of the SFTP Software as Software in all respects and will obtain certificate from the users that SFTP Software as Software have been working satisfactory during the relevant period.






22. The payment shall be made in one time basis subject to submission of the bills (In triplicate) after the satisfactorily completion of the work assigned, at approved rates after deducting penalties if any. No advance payment will be made.
23. Self attested copies of Experience Certificate, GST/Tin No. & Pan Card should be submitted with the quotation in the sealed envelope failing which Quotation should be rejected.
24. District Election Officer-West, New Delhi, may terminate the contract, if it is found that the agency is black listed on previous occasions by the any of the Departments/Institutions/Local Bodies/Public Sector Undertakings, etc.
25. In the event of any question, dispute or differences arising between the parties relating to the interpretation and application of the provision of this agreement, shall disputes or differences shall be resolved amicably with the mutual consultations and on failure to do so shall be referred for arbitration. The decision of the Arbitrator procedure will be as or Indian Arbitration and Conciliation Act., 1996. Further, the power to appoint an Arbitrator vests with CEO, Delhi.
26. All disputes shall be subject to exclusive jurisdiction of Delhi Courts.
27. The above information is available on the website of DM/DEO(West) i.e. [dcwestrev.delhigovt.nic.in](http://dcwestrev.delhigovt.nic.in)

  
SDM (ELECTION)  
DISTRICT WEST

F.No.18(391)/DEO(W)/2019/ 510-518

Dated 21/06/2023

**Copy to:**

1. DEO/DM (West) for kind information.
2. ADM(West) for kind information.
3. DIO (West) for kind information.
4. Notice Board
5. Programmer o/o DM, West to upload the NIQ on the website of the Department i.e. [dcwestrev.delhigovt.nic.in](http://dcwestrev.delhigovt.nic.in).
6. A.O. (West)
7. D.A.
8. Guard File.

  
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DISTRICT WEST



